

## LAFAYETTE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Stephen Clark, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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Signature of Principal or Designee

Date Signed

### Mission Statement

Parental Involvement Mission Statement (Optional)

**Response:** The Lafayette School District has always believed parents are a child's first, and most important, teacher. The District Parent Involvement Program will outline ways Lafayette Elementary will foster parent involvement in the education of their children. This can be accomplished by keeping them inform, equipping them with the tools and knowledge to assist their children and by offering opportunities for teachers and parent to discuss ways to help each child achieve their maximum potential.

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### Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** All parents have the opportunity to become involved at Lafayette Elementary throughout the school year. Lafayette Elementary offers

the following activities to all parents: Meet Your Teacher Day/Open House, Title I Annual Meeting, Parent-Teacher, Conferences, Informal Volunteer Orientation, School Advisory Council (SAC) Meetings, and PTO meetings.

Information concerning time, dates and activities will be available in newsletters, take home flyers, the school's website, and phone calls. Members will be voted on during the first SAC meeting. Parents will be encouraged to join and have the opportunity to participate in the decision making process for Lafayette Elementary.

SAC is the decision-making entity of the school. Parents are given a survey seeking input on activities, training and materials they need to help their child. The SAC Committee will review and discuss strategies and activities for the SIP and for the PIP.

The SAC Committee will also be responsible for helping to develop the School Involvement Plan.

Use of Parental Involvement Funds will be discussed at SAC meetings and at the Annual Title I Meeting held no later than the first 6

weeks of school. Documentation of parent participation will

include agendas, minutes of SAC meetings, sign-in sheets, and surveys.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	Parents of Head Start students will be informed of Title I parents activities and invited to attend. Title I will also arrange for transitioning Head Start students and parents to attend a tour of Kindergarten classes in the Spring and to talk with Kindergarten teachers. Also, the Parent Involvement Coordinator will provide parents with information (brochures, etc) on preparing their child for Kindergarten.
2	Voluntary Pre Kindergarten	Parents of VPK students will be informed of the Title I parent activities and invited to attend. Title I will also arrange for transitioning VPK students and parents to attend a tour of Kindergarten classes in the Spring and talk with Kindergarten teachers. Also, the Parent Involvement Coordinator will provide parents with information (handouts, etc) on preparing their child for Kindergarten.
3	Title I, Part C	The Director of Teaching & Learning Services has the responsibility for all federal programs and therefore can ensure that coordination in planning between Title I, Part A, and Title I, Part C parent involvement activities. Title I funds are set aside to assist migrant families in the non-Title I school in addition to the services provided to the migrant families in the Title I schools. Flyers and invitations to these meetings, as well as any handouts, will also be provided in Spanish, the primary home language other than English.

4	Title I, Part D	There is no Title I Part D program in the LEA: however, \$200 of the Title I funds are set-aside for N&D facilities in case there is a need.
5	Title III	Title III will be included in ELL Parent Involvement Meeting which are held in conjunction with Migrant and Homeless.
6	Title VI	Title VI funds provide a RTI coordinator to assist teachers in analyzing student data.
7	Title X	All parents of Homeless students will be included in all Title I parent involvement activities.
8	LES Kindergarten & 5th grade Graduation	LES students and parents will be invited to a meeting in coordination with Parent Involvement team and other Title I program providers, to meet the Superintendent, Principal, and grade level teachers. A basic outline of each grade level will be given by teachers and "meet and greet" will follow.
9	LES PRIDE Nights	Afternoon/Night programs will be coordinated by the principal, assistant principal, teachers, Parent Involvement Team, and PTO President to invite parents and community into the school to help families provide support at home and monitor student progress at school.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Plan Annual Parent Meeting: Agenda, Handouts, and Power Point	principal, assistant principal	August 2015	powerpoint
2	Annual Parent Involvement Meeting: Discuss requirements of Title 1 and rights of parents	principal, assistant principal, teachers	August 2015	copies of: agenda, sign-in sheets, parental input, powerpoint

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** SAC will make recommendations on parent involvement meetings and

workshops for the school year. This input will include both workshop topics, days and times offered and parent feedback is requested and

will be reviewed.

Using this feedback, topics and scheduling of future workshops will be

adjusted if needed in order to address parental concerns.

Workshops and meetings will be offered during the school year,

during a variety of times and days to help assure that parents

have the opportunity to participate.

Teachers will hold parent conferences before school or evening when needed.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Science Program	Parent Involvement Team, PTO President	Hands on Science activities to help parents help their children at home	Spring	Surveys, Parent Sign-in forms
2	Parent Conferences	teachers, principal, Rtl Coordinator	Teacher/Parents to discuss student achievement NGSSS/Florida Standards, behavior, and/or attendance	Fall, Winter, Spring	Survey, Parent Sign-in forms
3	PRIDE Nights	Principal, Parent Involvement Team, PTO President, Teachers	Meeting and working with Parents/Community to build school-home relationships	Fall, Winter, Spring	Survey, parent sign-in forms
4	Parent Meetings	Parent Involvement Team, PTO, SES/Title I Coordinator, Migrant/Homeless Liaison	Meeting and working with parents to build relationships outside of school	1 per month during August, October, November, December, February, March & May	Survey, Parent sign-in forms
5	Writing Workshop for parents.	4th grade Writing Teachers	Assist parents in helping their child meet writing standards.	Winter, 1 two hour meeting	Survey, parent sign in form
6	Bring your Dad to School.	Guidance/PIP Coordinator	Tips for Dad on how they can be more involved in their child's day to day work.	Fall, 1 day	Survey, parent sign in form
7	Red Carpet Awards	Guidance/IP Coordinator	Parents invited to participate in celebrating student success.	Spring, 1 day	Survey, parent sign in form

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Understanding & Identifying Homeless Students	Homeless Liaison	Teachers will understand the barriers to achievement which Homeless students experience.	August-September 2015	Climate Surveys

2	Review of ELL Comprehensive Strategies with teachers	ELL Liaison	Teachers will be aware of strategies to assist ELL students with comprehension in the classroom.	August-September 2015	Climate Surveys
3	Review of Classroom Accommodations	FDLRS, Classroom Teachers	Teachers will be aware of students' needs and strategies to use with students.	June 2016	Climate Surveys
4	PLC (professional learning communities)	TSC (Reading Coach)	Teachers will meet in professional learning groups to discuss student needs and communicate with families.	August 2015-June 2016	Climate Surveys
5	Instructional Coaching	TSC (Reading Coach)	Teachers will continue to receive help with standard-based planning and using resources to remain Learning Goal focused and receive help with the Essential Three focus area of choice.	August 2015- June 2016	Climate Surveys
6	Differentiating Instruction	Non-District Trainer	Teachers will be aware of strategies to help inclusion students in the classroom.	September 2015	Climate Surveys
7	Writing Training	Non-District Trainer	Teachers will receive writing training to enhance students writing capabilities.	September 2015	Climate Surveys
8	Subject Area Training	Non-District Trainer	Teachers will choose one of the 3 areas to receive additional training in their specialized area.	November 2015	Climate Surveys
9	The Essential Three: High-Order Questioning, Kagan, or other Collaborative or Engagement training	Non-District Trainer	Teachers will receive training in one of the areas listed based on needs of the teachers to enhance their teaching abilities in the classroom.	January - February 2016	Climate Surveys
10	Instructional Technology training	Technology Coach	Teachers will receive training on how to use instructional technology in the classroom to promote students success in the classroom.	August 2015 - June 2016	Climate Surveys

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Parent Resource Room available to provide materials such as books, reading & math games, and other resources for parents to checkout for home use.

-Family Reading Night- the Book FAIR is open once a during and after school hours twice a year to provide parents and grandparents the opportunity to read with their child and purchase reading material.

Various Monthly Lafayette Elementary "PRIDE" nights are dedicated to family oriented

activities as well as academic information and resources.

Provide parents with a monthly newsletter and calendar on website highlighting activities occurring on campus.

Provide Family Involvement Calendars that list tips and suggestions on how to find teachable moments, as well as how to create learning opportunities for students and parents outside of school. It also provides web links for Child-Safe, interactive games, activities and ideas parents can use to help teach and reinforce learning skills.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** At the beginning of the year, parents are invited to Open House. Teachers meet with parents and students to provide information specific to their grade level.

The information provided includes:

the Florida State Standards, the Next Generation State Standards as they apply to 5th grade Science, the classroom curriculum, assessments, school and classroom expectations, how parents can help at home, how parents can communicate with the teacher and how to set up conference, and opportunities for

participation in decisions related to the education of their child.

At the Annual Title I Parent Meeting, information will be

provided for parents about Title I At the Annual Title I Parent

Meeting, information will be provided for parents about Title I programs, our curriculum, academic assessments, and school expectations. All of this information is available on our

school website. Information about Title I is also distributed

through the district composed letters sent home with students

at the beginning of the school year.

A Student-Teacher-Parent Compact is discussed and signed at the beginning of school. The Compact includes the school's expectations for students, teachers, and parents. The compact is reviewed and

used during the course of the year as needed.

Various information is provided in school newsletters, teacher notes, district curriculum grade level expectations, parent flyers, and student data reports are sent home regularly to inform parents of student progress.

Student progress is monitored through district-wide progress monitoring tools, such as Discovery Education and District Curriculum Assessments. Parents are informed of student progress, according to the assessments, at parent conferences. Progress reports are sent home the middle of each reporting period to inform parents of the student's classroom grades, conduct, and work habits.

School and district websites offer information to parents concerning state assessments, parent trainings, in addition to providing resources for parents wanting to assist their children at home.

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** All mailings, Title I information, and school documents will be made available to parents in English. Other languages are available

upon request. Parent conferences and meetings will be translated as needed. Family workshops will be translated as needed. The Parent

Involvement Plan will be posted on the school's website.

Parent involvement opportunities will take place both during and after school to encourage participation by as many families as possible. Activities will be advertised in

the local newspaper, through flyers sent home. A monthly newsletter will go home with all students, listing opportunities for parent involvement, as well as activities occurring on campus. Parents are also encouraged to utilize the school website where activities and parent resources are available. Classroom planners or agendas will also be used to keep parents informed of activities and promote home -school communication.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Parents will be made aware of resources available to help their children academically at home.	Classroom teachers	Students will benefit from extra support from home and see a home-school connection.	August 2015- June 2016
2	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Parents will be given the opportunity to meet with their child's teacher throughout the year at various times to maximize parental support and contact.	Classroom teachers	Students will be given the opportunity for extra support at on on specific student needs.	August 2015- June 2016
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Community members/parents will be invited on campus to communicate and provide examples of specific job roles.	Classroom teachers, Guidance Counselor	Students will gain knowledge on specific jobs and know how these jobs are attainable and connected to their learning experiences at school.	August 2015- June 2016

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## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Involvement Meetings/Open House	1	200	Information about upcoming events and activities at school; Title I Right to Know
2	PRIDE Nights	6	100	Various topics to discuss resources for parent to assist their child at home as well as family oriented events
3	Parent Meetings with special populations	3	20	Meeting and working with parents to build relationships outside of school
4	Parent Conferences	3	100	Teacher/parent conferences to discuss student achievement, NGSSS/CCSS, behavior and attendance
5	Parent Resource Room established at school	1	5	Parent have access to materials to assist their child at home.

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Understanding & Identifying Homeless Students	1	72	Teachers will understand the barriers to achievement which Homeless students experience.
2	Review of ELL Comprehensible Strategies with Teachers	1	72	Teachers will be aware of strategies to assist ELL students with comprehension in the classroom.
3	iObservatoin-Overview of Marzano Teaching Strategies	1	72	Teachers will be aware of appropriate and high yeild teaching techniques and strategies for which they will be evaluated on.

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Transportation--Economically	Encourage car-pooling; Migrant Advocate/Homeless Liaison to

	Disadvantaged	assist their program parents with transportation.
2	Child-Care while in meetings	Schedule meetings during the day, or find high school clubs willing to provide childcare at the school as a community service.
3	Language Barriers for Hispanic/Latino/ELL parents	Arrange for school's Language Facilitator to be present at meetings; have major points on paper & translated into Spanish.

### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
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